

## Coronavirus Risk Assessment for Adventurers at Binscombe Church

<b>Setting:</b> Adventurers Group (7-11s) meeting at Barnes Road	<b>Assessor's name:</b> Anna Rossiter	<b>Date completed:</b> 10 <sup>th</sup> September 2020	<b>Review date:</b> 23 <sup>rd</sup> October 2020
--	--	---	--

Based on Government Guidance for Out of School Settings published on 1/7/20 and updated on 20/08/20.

<https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

<b>Risk:</b>	<b>Coronavirus entering the premises and potentially infecting users of the building, particularly by children who touch surfaces and are less able to social distance</b>
<b>Persons at risk</b>	All attendees

Control Measures	Control in place (Y/N)	Person Responsible	Comments
1. Ask everyone symptomatic not to attend.		AR	
2. All attendees asked to follow government guidance on self-isolation after symptoms and/or positive test/contact tracing/returning from foreign travel.		AR	
3. Leaders and children to use hand sanitiser on entry to the building and children supervised in doing this correctly.		AR	
4. Social distancing measures to be maintained where possible, including arrival and departure at the venue.		Parents	Parents given info on where to wait to drop off/pick up
5. Parents not to enter main building. On pick up, children brought to the door household by household to handover to parent.		Parents / Leaders	
6. Parents encouraged to limit the number of settings their child attends, particularly if they are from a different locality.		Parents	

<b>Risk:</b>	<b>Transmission of Coronavirus to an individual direct from infected person</b>
<b>Persons at risk</b>	All attendees

<b>Control Measures</b>	<b>Control in place (Y/N)</b>	<b>Person Responsible</b>	<b>Comments</b>
1. Parents asked to drop off and pick up children while maintaining social distancing from other families.		Parents	Give info to parents in advance
2. Bubbles to use different drop off/pick up locations to minimise contact between bubbles.		AR	
3. No physical contact between persons from different households/bubbles, unless there is an emergency.		AR	AR to include in info given to parents
4. If children need first aid, the leader is to wear appropriate PPE (minimum gloves and mask)		AR	AR to check first aid supplies
5. A system of flow through building to avoid pinch points.		AR	Children encouraged to use a room and stick in it. One way system from lounge to hall.
6. Children to remain in consistent 'bubbles' of 15 children.		AR	If running two bubbles on same eve, one bubble will use the lounge and one will use the main hall.
7. Social distancing encouraged in children's groups.		AR	
8. Seating arrangements and activities adapted for social distancing.		AR	No contact games
9. No singing/raised voices during sessions.		AR	
10. Children encouraged to 'catch it, bin it, kill it' to ensure good respiratory hygiene.		AR	
11. After sneezing/coughing/touching face or using the toilet children encouraged to use hand sanitiser.		AR	
12. Main hall, lounge and toilets to be well ventilated with doors and windows (where applicable) opened in advance.		AR	

Control Measures	Control in place (Y/N)	Person Responsible	Comments
13. A register to be kept of children and leaders in attendance.		AR	
14. Leaders to maintain good personal hygiene with frequent handwashing.		Leaders	
15. Tissues and bins available in each room.		AR	Rubbish to be removed at the end of the session
16. Hand sanitiser available in each room.		AR	

<b>Risk:</b>	<b>Transmission of Coronavirus to an individual via a contaminated surface/item (excluding toilet facilities)</b>
<b>Persons at risk</b>	All attendees

<b>Control Measures</b>	<b>Control in place (Y/N)</b>	<b>Person Responsible</b>	<b>Comments</b>
1. Doors kept open where possible to reduce contact with door handles (unless it isn't appropriate for fire safety or to contain children)		AR	
2. Cleaning of surfaces likely to be touched regularly with appropriate sanitiser wipes, including those at child height, both before and after sessions.		Leaders	
3. No serving of drinks, children encouraged to bring a water bottle. Children to be served a biscuit with tongs (after first sanitising their hands).		Leaders	
4. Tuck shop to keep lids on sweets and leader to serve with gloves/tongs. Sweets to be put in bag for child to take home at end.		Leaders	If running two bubbles on same eve, sweets either available in both rooms or boxes moved rooms halfway through.
5. Shared equipment to be kept to a minimum. If doing a craft activity, each child either to have their own set of resources/equipment. If playing a game where touching the same thing is required, children to sanitise their hands after the game.		AR	
6. Table football handles/wii handsets to be wiped in between people		Leader in lounge	
7. Use of furniture such as tables/chairs to be kept to a minimum and wiped down afterwards.		AR	

<b>Risk:</b>	<b>Transmission of Coronavirus to an individual via toilet facilities</b>
<b>Persons at risk</b>	All attendees who use the toilet

<b>Control Measures</b>	<b>Control in place (Y/N)</b>	<b>Person Responsible</b>	<b>Comments</b>
1. One child to use the toilet facilities at a time.		AR/leaders	Signs on door
2. Children to be reminded of the need to thoroughly wash their hands after using the toilet.		Leaders	Sign by sink

## Review/Revision Record

Date of Review	Confirmed by	Comments

I have read the risk assessment and understand and accept its contents form part of my job role. I will keep myself informed of any changes		
Staff Member Name (Print)	Signature	Date
Anna Rossiter		24/09/20