

Coronavirus Risk Assessment for Explorers at Binscombe Church

Setting: Explorers Group (4-7s) meeting at Barnes Road	Assessor's name: Anna Rossiter	Date completed: 10 th September 2020	Review date: 23 rd October 2020
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Based on Government Guidance for Out of School Settings published on 1/7/20 and updated on 20/08/20.

<https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

Risk:	Coronavirus entering the premises and potentially infecting users of the building, particularly by children who touch surfaces and are less able to social distance
Persons at risk	All attendees

Control Measures	Control in place (Y/N)	Person Responsible	Comments
1. Ask everyone symptomatic not to attend.		AR	
2. All attendees asked to follow government guidance on self-isolation after symptoms and/or positive test/contact tracing/returning from foreign travel.		AR	
3. Leaders and children to use hand sanitiser on entry to the building and children supervised in doing this correctly.		AR Leaders	
4. Social distancing measures to be maintained where possible, including arrival and departure at the venue.		Parents Leaders	Parents given info on where to wait to drop off/pick up
5. Parents not to enter main building. On pick up, children brought to the door household by household to handover to parent.		AR	
6. Parents encouraged to limit the number of settings their child attends, particularly if they are from a different locality.		Parents	

Risk:	Transmission of Coronavirus to an individual direct from infected person
Persons at risk	All attendees

Control Measures	Control in place (Y/N)	Person Responsible	Comments
1. Parents asked to drop off and pick up children while maintaining social distancing from other families.		Parents	
2. No physical contact between persons from different households/bubbles, unless there is an emergency.		Leaders	AR to include in info given to parents
3. If children need first aid, the leader is to wear appropriate PPE (minimum gloves and mask)		AR	AR to check first aid supplies
4. A system of flow through building to avoid pinch points.		AR	Children to stay in main hall unless they need the toilet or are called forward when their parent is picking up.
5. Children to remain in consistent 'bubbles' of 15 children.		AR	
6. Social distancing encouraged in children's groups.		AR Leaders	
7. Seating arrangements and activities adapted for social distancing.		Leaders	No contact games
8. No singing/raised voices during sessions.		Leaders	
9. Children encouraged to 'catch it, bin it, kill it' to ensure good respiratory hygiene.		Leaders	
10. After sneezing/coughing/touching face or using the toilet children encouraged to use hand sanitiser.		Leaders	
11. Main hall and toilets to be well ventilated with doors and windows opened in advance.		AR	
12. A register to be kept of children and leaders in attendance.		AR	

Control Measures	Control in place (Y/N)	Person Responsible	Comments
13. Leaders to maintain good personal hygiene with frequent handwashing.		Leaders	
14. Tissues and bins available in each room.		AR	Rubbish to be removed at the end of the session
15. Hand sanitiser available in each room.		AR	

Risk:	Transmission of Coronavirus to an individual via a contaminated surface/item (excluding toilet facilities)
Persons at risk	All attendees

Control Measures	Control in place (Y/N)	Person Responsible	Comments
1. Doors kept open where possible to reduce contact with door handles (may not be appropriate for fire safety or to contain children)		AR Leaders	
2. Cleaning of surfaces likely to be touched regularly with appropriate sanitiser wipes, including those at child height, both before and after sessions.		AR Leaders	
3. No serving of drinks, children encouraged to bring a water bottle. Children to be served a biscuit with tongs (after first sanitising their hands).		Leaders	
4. No shared equipment (outside of households). If doing a craft activity, each child to have their own set of resources/equipment.		AR	
5. Use of furniture such as tables/chairs to be kept to a minimum and wiped down afterwards.		Leaders	

Risk:	Transmission of Coronavirus to an individual via toilet facilities
Persons at risk	All attendees who use the toilet

Control Measures	Control in place (Y/N)	Person Responsible	Comments
1. One child to use the toilet facilities at a time.		Leaders	Leaders to manage this when allowing children to go the toilet.
2. Children to be reminded of the need to thoroughly wash their hands after using the toilet.		Leaders	

Review/Revision Record

Date of Review	Confirmed by	Comments

I have read the risk assessment and understand and accept its contents form part of my job role. I will keep myself informed of any changes		
Staff Member Name (Print)	Signature	Date
Anna Rossiter		24/09/2020